

Automobile trade company Mengelers simplifies workflows

Digitizing the archive results in saving time and money





Automobile trade company Mengers BV is a noted car dealer in the southern part of the Netherlands. They can build on more than 45 years of experience with Toyota and have 5 offices in Zuid-Limburg to be able to offer customers good and fast service.

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The challenge

In an automobile business a lot of important documents circulate which need to be archived and be easy retrievable afterwards. Examples of these documents are invoices, contracts, package numbers, waybills and all other sorts of papers which are needed with the transaction of a car. For automobile trading company Mengers it's very important that these documents are stored correctly and easy to retrieve afterwards.

In the past these paper documents were archived in a folder sorted by company and customer. When a Mengers' employee needed the customer's information, he contacted the administration department. The administration then searched for the files in the physical archive. The process of searching for the correct file is very labour-intensive. Sometimes files weren't retrievable at all, because of human filing errors.

The solution

Nowadays documents are scanned using a Xerox multifunctional with ScanFlowStore and directly stored in the correct repository on the network. The digital documents are stored directly at the correct location by ScanFlowStore and are converted into text searchable PDF files, which makes them easy to retrieve. This way all documents are easy to retrieve behind the correct account or customer by doing a simple search on every word or character in the document.

Because all documents are text searchable, they can always be easily retrieved. All

authorized employees can find the needed information on the network. This results in less workload on the administration department. They can spend their time on other things now. 'I cannot imagine working without Xerox and ScanFlowStore anymore', so says Simone from the sales department. 'The benefits of this solution are various: more control over information, all information is easily retrievable for everybody. All of this results in saving two days a week on extra work.'



The challenge

- Digitalizing the archive to make it accessible and searchable for all employees and drive back the use of paper documents.

The solution

- Implementation of a Xerox WCP 232 MFP with ScanFlowStore software for an advanced scan functionality.

The result

- Digitalization of the archive, make workflows easier, no more lost documents and saving money.

Benefits at a glance

- Saving money by digital archiving with ScanFlowStore
- Saving space by pushing back the physical archive
- Professional support by Document House Limburg
- Optimize customer satisfaction through a faster customer service because of the digital archive
- Faster processing of transactions
- Easy accessible and searchable archive
- No more lost documents
- Less workload for the administration department

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